



# Council Meeting

17 September 2014

**Time** 5.45 pm **Public Meeting?** YES **Type of meeting** Full Council

**Venue** Council Chamber - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

**Membership** (Quorum for this meeting is 15 Councillors)

**Mayor** Cllr Michael Heap (LibDem)

**Deputy Mayor** Cllr Ian Brookfield (Lab)

## Labour

Cllr Ian Angus  
Cllr Harbans Bagri  
Cllr Harman Banger  
Cllr Mary Bateman  
Cllr Philip Bateman  
Cllr Payal Bedi  
Cllr Peter Bilson  
Cllr Alan Bolshaw  
Cllr Greg Brackenridge  
Cllr Paula Brookfield  
Cllr Ian Claymore  
Cllr Craig Collingswood  
Cllr Susan Constable  
Cllr Claire Darke  
Cllr Bishan Dass

Cllr Jas Dehar  
Cllr Steve Evans  
Cllr Val Evans  
Cllr Bhupinder Gakhal  
Cllr Val Gibson  
Cllr Dr Michael Hardacre  
Cllr Julie Hodgkiss  
Cllr Keith Inston  
Cllr Jasbir Jaspal  
Cllr Milkinderpal Jaspal  
Cllr Andrew Johnson  
Cllr Roger Lawrence  
Cllr Linda Leach  
Cllr Elias Mattu  
Cllr Lorna McGregor

Cllr Peter O'Neill  
Cllr Phil Page  
Cllr Rita Potter  
Cllr John Reynolds  
Cllr John Rowley  
Cllr Judith Rowley  
Cllr Sandra Samuels  
Cllr Caroline Siarkiewicz  
Cllr Stephen Simkins  
Cllr Tersaim Singh  
Cllr Jacqueline Sweetman  
Cllr Paul Sweet  
Cllr Bert Turner  
Cllr Martin Waite  
Cllr Daniel Warren

## Conservative

Cllr Mark Evans  
Cllr Barry Findlay  
Cllr Christopher Haynes  
Cllr Christine Mills  
Cllr Patricia Patten  
Cllr Arun Photay  
Cllr Zahid Shah  
Cllr Paul Singh  
Cllr Wendy Thompson  
Cllr Andrew Wynne  
Cllr Jonathan Yardley

## Liberal Democrat

Cllr Richard Whitehouse

## UKIP

Cllr Malcolm Gwinnett

## Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

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Wolverhampton WV1 1RL

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# Agenda

*Item No.*    *Title*

## MEETING BUSINESS ITEMS

- 1        **Apologies for absence**
- 2        **Declarations of interests**
- 3        **Minutes of previous meeting** (Pages 1 - 8)  
[To consider the minutes of the previous Council meeting, held on 16 July 2014.]
- 4        **Communications**  
[To receive the Mayor's announcements]
- 5        **State of the City Address 2014**  
[To receive the Leader of the Council's statement regarding the city for the municipal year 2014/15 and any responses from the leaders of the two opposition groups.]

## DECISION ITEMS

- 6        **Housing Revenue Account Business Plan Update Quarter One 2014/15**  
(Pages 9 - 10)  
[To provide Council with details of an updated Housing Revenue Account (HRA) business plan for approval, which has been revised to reflect information received and changes in assumptions since the last update on 5 February 2014.]
- 7        **Treasury Management - Annual Report 2013/14 and Activity Monitoring Quarter One 2014/15** (Pages 11 - 14)  
[To provide Council with details of the treasury management activities carried out in 2013/14, together with performance against the prudential indicators previously approved.]
- 8        **Black Country Growth Hub: Grants to Third Parties** (Pages 15 - 16)  
[To seek approval to increase a grant to the University of Wolverhampton and the Black Country Consortium to manage the Regional Growth Fund funded Black Country Growth Hub.]
- 9        **2015 Primary School Expansion Programme - Funding Strategy**  
[To determine the funding arrangements for the 2015 primary school expansion programme. NB: this report will be circulated after the Cabinet (Resources) Panel meeting on 9 September.]
- 10       **Tettenhall and Heathfield Park Neighbourhood Plans** (Pages 17 - 18)  
[To decide whether to 'make' the neighbourhood plans for Heathfield Park and Tettenhall.]

11 **Adoption of the Stafford Road Corridor and Bilston Corridor Area Action Plans** (Pages 19 - 22)

[To consider the adoption of the area action plans for the Stafford Road and Bilston corridors.]

12 **Local Government Declaration on Tobacco Control** (Pages 23 - 26)

[To consider a request that the Council sign the Local Government Declaration on Tobacco Control.]

13 **Senior management restructure** (Pages 27 - 30)

[To consider the Council's future senior management arrangements.]

14 **Executive Business**

[To receive the summary of executive business and Cabinet Members to answer any questions thereon.]

15 **Questions**

1 Councillor Mark Evans to ask the Cabinet Member for Children and Families:

*Given that the Wolverhampton Youth Zone is not now due to open until at least January 2016, and with the closure of other youth clubs in the City, what alternative provision is the Council making for the youth of the City in the meantime?*

2 Councillor Wendy Thompson to ask the Cabinet Member for Economic Regeneration and Prosperity:

*Following figures for August which show that Wolverhampton has the joint highest percentage of its population claiming Job Seeker's Allowance in Great Britain, can the Cabinet Member explain why Wolverhampton shows such persistently high levels of unemployment?*



# Meeting of the Council

## Minutes - 16 July 2014

### Attendance

**Mayor** Cllr Michael Heap (LibDem)  
**Deputy Mayor** Cllr Ian Brookfield (Lab)

### Labour

Cllr Ian Angus	Cllr Jas Dehar	Cllr Peter O'Neill
Cllr Harbans Bagri	Cllr Steve Evans	Cllr Phil Page
Cllr Harman Banger	Cllr Val Evans	Cllr Rita Potter
Cllr Mary Bateman	Cllr Val Gibson	Cllr John Reynolds
Cllr Philip Bateman	Cllr Dr Michael Hardacre	Cllr John Rowley
Cllr Payal Bedi	Cllr Julie Hodgkiss	Cllr Judith Rowley
Cllr Peter Bilson	Cllr Keith Inston	Cllr Sandra Samuels
Cllr Alan Bolshaw	Cllr Jasbir Jaspal	Cllr Stephen Simkins
Cllr Greg Brackenridge	Cllr Milkinderpal Jaspal	Cllr Jacqueline Sweetman
Cllr Paula Brookfield	Cllr Andrew Johnson	Cllr Paul Sweet
Cllr Ian Claymore	Cllr Roger Lawrence	Cllr Bert Turner
Cllr Craig Collingswood	Cllr Linda Leach	Cllr Martin Waite
Cllr Claire Darke	Cllr Elias Mattu	Cllr Daniel Warren
Cllr Bishan Dass	Cllr Lorna McGregor	

### Conservative

Cllr Mark Evans	Cllr Zahid Shah
Cllr Christopher Haynes	Cllr Paul Singh
Cllr Christine Mills	Cllr Wendy Thompson
Cllr Patricia Patten	Cllr Andrew Wynne
Cllr Arun Photay	Cllr Jonathan Yardley

### Liberal Democrat

Cllr Richard Whitehouse

### UKIP

Cllr Malcolm Gwinnett

### Employees

Keith Ireland	Strategic Director, Delivery
Tim Johnson	Strategic Director, Education and Enterprise
Sarah Norman	Strategic Director, Community
Kevin O'Keefe	Chief Legal Officer
Mark Taylor	Assistant Director, Finance
John Wright	Democratic Support Manager

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The proceedings opened with Prayers

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*Item No.*    *Title*

**1        Apologies for absence**

Apologies for absence were received from Councillors Constable, Findlay, Gakhal and Tersaim Singh.

**2        Declarations of interest**

**3        Minutes of previous meeting**

The minutes of the meeting held on 4 June 2014 were approved as a correct record

**4        Communications**

1.        The Late Former Councillor Bob Jones

The Mayor referred to the recent death of Mr Bob Jones, the Police and Crime Commissioner and a former councillor.

Councillor Roger Lawrence paid tribute to Bob Jones.

Council stood for a minute's silence in memory of Bob Jones

2.        The Queen's Birthday Honours

The Mayor reported that Colonel David James Hill, Branch Chairman for SSAFA West Midlands North, had been awarded an MBE for voluntary service to armed forces veterans and their families.

3.        Civic Sunday

The Mayor invited Councillors to attend the Civic Sunday service at the Collegiate Church of St Peter this Sunday, 20th July at 11am.

**5        Managing the Budget Cuts - The Next Phase**

It was moved by Cllr Johnson and seconded by Cllr Lawrence and

Resolved

1. That the revised budget requirement for 2014/15 of £235.9 million for General Fund services, which was a reduction of £1.7 million as a result of the additional savings that have been identified to date, be approved.
2. That the implementation of the additional savings proposals, amounting to £1.7 million in 2014/15, be approved subject to the outcome of appropriate and satisfactory scrutiny, consultation and equality analyses.

3. It be noted that in addition to the 2014/15 savings proposals it was anticipated that there would be further savings from other, as yet unquantified, proposals, as well as from the acceleration of some of the existing savings proposals.
4. It be noted that all additional savings identified and delivered during 2014/15, will further reduce the call on the General Fund balances during 2014/15 and therefore contribute directly towards the aim of holding at least £10 million in the General Fund balance.

**6 Capital budget outturn (2013/14) including quarter one monitoring (2014/15)**

It was moved by Cllr Johnson and seconded by Cllr Lawrence and

Resolved

1. That the revised medium term General Fund (excluding housing revenue account) capital programme of £312.4 million, a reduction of £3.2 million from the previously approved programme, be approved.
2. That the additional resources for existing schemes totalling £12.7 million, detailed below, be approved:
  - a. £4.493 million for i54 Access and Infrastructure
  - b. £2.766 million for Building Schools for the Future
  - c. £2.003 million for Bilston Urban Village
  - d. £1.098 million for Integrated Transport
  - e. £918,000 for Sports Investment Strategy
  - f. £479,000 for Wilkinson Primary
  - g. £246,000 for Schools Devolved Formula
  - h. £226,000 for West Midlands Urban Traffic Control
  - i. £190,000 for Capitalised Salaries
  - j. £74,000 for Empty Property Strategy
  - k. £74,000 for Capital Maintenance and Basic Need – Boiler/Pipework Replacements
  - l. £52,000 for KIC Loan
  - m. £29,000 for Neighbourhood Employment & Skills
  - n. £19,000 for Structural Maintenance
  - o. £18,000 for Wolverhampton City Centre Interchange

**7 City investment fund**

It was moved by Cllr Bilson and seconded by Cllr Lawrence and

Resolved

1. That the creation of a fund of up to £350,000, from the Economic Development Reserve, that offers discretionary grants to help secure



exceptional inward investment opportunities or provide incentives to retain existing major employers considering relocation, be approved.

2. That the Cabinet Members for Economic Regeneration and Prosperity and Resources be given delegated authority, in consultation with the Strategic Director Education and Enterprise, to agree a robust policy for utilising the fund.
3. That the Cabinet Members for Economic Regeneration and Prosperity and Resources be given delegated authority, in consultation with the Strategic Director Education and Enterprise, to agree any subsequent awards.

**8 Crime Reduction, Community Safety and Drugs Strategy 2014-17**

It was moved by Cllr Mattu and seconded by Cllr Simkins and

Resolved

That the Crime Reduction, Community Safety and Drugs Strategy 2014-17 be implemented.

**9 Economic development grants - Black Country Growth Hub**

It was moved by Cllr Bilson and seconded by Cllr Johnson and

Resolved

1. That the payment of grants to third party providers for the delivery of products, as part of the Black Country Growth Hub externally funded scheme, as detailed below, be approved:

Remaining grant to be allocated to provider	Provider
£130,000	University of Wolverhampton
£158,309	Black Country Chamber of Commerce (UKTI contractor)
£207,000	Pera Consulting (Growth Acceleratory contractor)
£47,910	Manufacturing Advisory Service (MAS)
£30,000	Sandwell MBC
£150,910	Manufacturing Advisory Service (MAS)
£1,682,414	Delegated authority sought for the allocation to individual businesses

2. That the Cabinet Member for Economic Regeneration and Prosperity, be given delegated authority, in consultation with the Strategic Director, Education and Enterprise, to agree business grants from the £1,682,414 Business Grant product and any other grants to third parties to deliver the scheme.
3. That the Chief Legal Officer be authorised to approve the execution of the contracts.

10 **Annual Scrutiny report**

It was moved by Cllr O'Neill and seconded by Cllr Potter and

Resolved

That the Scrutiny Annual Report for 2013-14 be received.

11 **Appointment of a temporary Returning Officer**

Having declared an interest Keith Ireland left the meeting and took no part in the consideration of this item.

It was moved by Cllr Sweet and seconded by Cllr Johnson and

Resolved

That Keith Ireland (Strategic Director for Delivery) be appointed as temporary Returning Officer and Electoral Registration Officer for Wolverhampton for all elections, referenda and other ballots, until such time as Simon Warren is able to resume his responsibilities or an alternative appointment is made by the Council.

12 **Amendment to the Constitution: adult safeguarding roles and responsibilities**

It was moved by Cllr Ian Brookfield and seconded by Cllr Wynne and

Resolved

That the draft corporate roles and responsibilities for safeguarding adults at risk be approved and included in the Council's Constitution.

13 **Commemoration of the Battle of Wodensfield Councillor Bateman to move**

It was moved by Cllr Phillip Bateman and seconded by Cllr Paula Brookfield and

Resolved

That this City Council recognises the importance of the Battle of Wodensfield which took place in August 910 within the current City boundaries. The Council wishes to ensure the historic significance of this battle by declaring that the City Council flag will be flown annually over the two day anniversary

(5/6 August) The Council requests officers to investigate and report back to Cabinet ways in which this historic event can be marked to regenerate and develop our local economy.

**14 Young People in Wolverhampton Councillor Mark Evans to move**

It was moved by Cllr Mark Evans and seconded by Cllr Shah that:

“This Council deplores the fact that there is a danger of creating a lost generation in Wolverhampton and expresses its urgency to vastly improve the prospects for our young people.”

Cllr Page moved and Councillor Bilson seconded an amendment to the motion so that it would read:

“This Council recognises there is a risk for young people who are out of work or education and training for far too long becoming isolated and disaffected leading to longer term challenges in their ability to obtain employment. We therefore call on our partners, education and training providers, employers and the Government to invest in, and support initiatives in Wolverhampton to create more opportunities and better outcomes for young people and this council deplores the reduction in Government grant that has caused the cuts in the Youth Service”

On being put to the vote the amendment was declared carried

Resolved

This Council recognises there is a risk for young people who are out of work or education and training for far too long becoming isolated and disaffected leading to longer term challenges in their ability to obtain employment. We therefore call on our partners, education and training providers, employers and the Government to invest in, and support initiatives in Wolverhampton to create more opportunities and better outcomes for young people and this council deplores the reduction in Government grant that has caused the cuts in the Youth service.

**15 Questions**

**1. Early Retirement And Voluntary Redundancy Payments**

Cllr Paul Singh, in accordance with the Constitution’s rules of procedure, asked the following question of the Cabinet Member for Resources, Cllr Andrew Johnson:

“Can the Cabinet Member advise the Council how much money has been paid out by the authority in the last two completed financial years, and this financial year so far, for early retirement and voluntary redundancy?”

Cllr Johnson responded that £8.4 million had been spent. There would also be additional costs relating to the additional strain on the pension fund over a three year period. The total cost would be £11.5 million. The early retirement and redundancy of employees would generate annual savings of £15.9 million

## **2 Staff Appraisals**

Cllr Thompson, in accordance with the Constitution's rules of procedure, asked the following question of the Cabinet Member for Governance and Performance, Cllr Paul Sweet:

"Following a report to the recent Cabinet (Performance Management) Panel to the effect that only 25% of the staff appraisals due in this authority had been completed, could the Cabinet Member advise Council as to what plans are in place to improve on this key performance indicator?"

Cllr Sweet responded that he felt that the figures for the numbers of completed appraisals were not good. The number of completed appraisals had increased slightly. A report would be submitted to the next meeting of the Audit Committee.

Cllr Sweet acknowledged that there had been problems with the recording of completed appraisals and that the need to complete appraisals had not been emphasised enough. All managers would be reminded of their responsibilities and, where necessary, training would be provided. Where non-compliance was identified formal intervention would take place. There was awareness that there had been deficiencies in the completion of appraisals and these areas were being addressed.

Cllr Thompson asked a supplementary question about the length of time it had taken to address this issue and the importance of appraisals as part of employee development.

Cllr Sweet agreed that appraisals were important and stated that a very robust approach would be taken to ensuring all employees had annual appraisals.



# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Housing revenue account business plan update quarter one 2014/15	
<b>Referring body</b>	Cabinet, 23 July 2014	
<b>Councillor to present report</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Strategic director</b>	Tim Johnson, Education and Enterprise	
<b>Originating service</b>	Delivery	
<b>Contact employee(s)</b>	Mark Taylor	Assistant Director Finance
	Tel	01902 556609
	Email	<a href="mailto:Mark.Taylor@wolverhampton.gov.uk">Mark.Taylor@wolverhampton.gov.uk</a>
	Chris Hale	Head of Housing
	Tel	01902 551796
	Email	<a href="mailto:Chris.Hale@wolverhampton.gov.uk">Chris.Hale@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Strategic Executive Board	10 July 2014
	Cabinet	23 July 2014

### Recommendation(s) for action or decision:

The Council is recommended to adopt the revised Housing Revenue Account (HRA) business plan, including the capital programme for 2014/15 to 2018/19.

### Recommendations for noting:

The Council is asked to note:

1. The outturn against the 2013/14 revenue budget was a surplus before allocations of £14.5 million compared to a budgeted surplus of £10.6 million, and total capital expenditure for the year was £43.1 million.
2. The forecast outturn against the 2014/15 revenue budget is a surplus before allocations of £18.5 million compared to a budgeted surplus of £11.9 million.

## **1.0 Purpose**

- 1.1 To provide Council with details of an updated Housing Revenue Account (HRA) business plan for approval, which has been revised to reflect information received and changes in assumptions since the last update to on 5 February 2014.

## **2.0 Background**

- 2.1 On 23 July 2014 Cabinet considered a report 'Housing revenue account business plan update quarter one 2014/15'. The report can be accessed online on the Council's website by following the link:

<https://wolverhamptonintranet.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=130>

- 2.2 Cabinet recommended to Full Council that it:

- 1 Adopt the business plan set out at appendix A to the report as the approved Housing Revenue Account business plan, including the capital programme for 2014/15 to 2018/19 set out in the plan.
- 2 Note the outturn against the 2013/14 revenue budget was a surplus before allocations of £14.5 million compared to a budgeted surplus of £10.6 million, and total capital expenditure for the year was £43.1 million.
- 3 Note the forecast outturn against the 2014/15 revenue budget is a surplus before allocations of £18.5 million compared to a budgeted surplus of £11.9 million.

## **3.0 Financial, legal, equalities, environmental, human resources and corporate landlord implications**

- 3.1 The implications are detailed in the Cabinet report of 23 July 2014.

## **4.0 Schedule of background papers**

- 4.1 23 July 2014 Cabinet report – Housing Revenue Account Business Plan Update Quarter One 2014/15



# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Treasury Management – Annual Report 2013/14 and Activity Monitoring Quarter One 2014/15	
<b>Referring body</b>	Cabinet, 23 July 2014	
<b>Councillor to present report</b>	Cllr Andrew Johnson	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Cllr Andrew Johnson Resources	
<b>Strategic director</b>	Simon Warren, Chief Executive Sarah Norman, Community Keith Ireland, Delivery Tim Johnson, Education and Enterprise	
<b>Originating service</b>	Strategic Finance	
<b>Contact employee(s)</b>	Mark Taylor Tel Email	Assistant Director Finance 01902 556609 <a href="mailto:Mark.Taylor@wolverhampton.gov.uk">Mark.Taylor@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Strategic Executive Board Cabinet	10 July 2014 23 July 2014

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### Recommendation(s) for action or decision:

The Council is recommended to:

Delegate authority to the Cabinet Member for Resources in consultation with the Assistant Director Finance to amend the Treasury Management Strategy to take advantage of opportunities to increase investment returns.

**Recommendations for noting:**

The Council is asked to note the contents of the report, and particularly that:

1. The Council operated within the approved Prudential and Treasury Management Indicators, and also within the requirements set out in the Council's approved Treasury Management Policy Statement during 2013/14.
2. The Council is forecast to marginally exceed the self-determined upper limit on debt maturing within one year for part of 2014/15. This is as a result of taking advantage of the low interest rates available for short term borrowing. This position will be rectified by the end of the year.
3. Revenue savings of £10.7 million for the General Fund and £2.4 million for the Housing Revenue Account were generated from treasury management activities in 2013/14.
4. Revenue savings of £214,000 for the General Fund and £5.9 million for the Housing Revenue Account are forecast from treasury management activities in 2014/15.



## **1.0 Purpose**

- 1.1 To provide Council with details of the treasury management activities carried out in 2013/14, together with performance against the prudential indicators previously approved by Council. It also provides a monitoring and progress report on Treasury Management Activity for the first quarter of 2014/15, in line with the Prudential Indicators approved by Council in March 2014.

## **2.0 Background**

- 2.1 On 23 July 2014 Cabinet considered a report on 'Treasury management – annual report 2013/14 and activity monitoring quarter one 2014/15'. The report can be accessed online on the Council's website by following the link:

<https://wolverhamptonintranet.moderngov.co.uk/documents/s3219/Treasury%20Management%20-%20Annual%20Report%202013-14%20and%20Activity%20Monitoring%20Quarter%20One%202014-15.pdf>

- 2.2 Cabinet recommended to Full Council that it:

1. Delegate authority to the Cabinet Member for Resources in consultation with the Assistant Director Finance to amend the Treasury Management Strategy to take advantage of opportunities to increase investment returns.
2. Note the contents of the report, and particularly that:
  1. The Council operated within the approved Prudential and Treasury Management Indicators, and also within the requirements set out in the Council's approved Treasury Management Policy Statement during 2013/14.
  2. The Council is forecast to marginally exceed the self-determined upper limit on debt maturing within one year for part of 2014/15. This is as a result of taking advantage of the low interest rates available for short term borrowing. This position will be rectified by the end of the year.
  3. Revenue savings of £10.7 million for the General Fund and £2.4 million for the Housing Revenue Account were generated from treasury management activities in 2013/14.
  4. Revenue savings of £214,000 for the General Fund and £5.9 million for the Housing Revenue Account are forecast from treasury management activities in 2014/15.

## **3.0 Financial, legal, equalities, environmental, human resources and corporate landlord implications**

- 3.1 The implications are detailed in the Cabinet report of 23 July 2014.

#### **4.0 Schedule of background papers**

- 4.1 23 July 2014 Cabinet report – Treasury Management – Annual Report 2013/14 and Activity Monitoring Quarter One 2014/15



# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Black Country Growth Hub: Grants to Third Parties	
<b>Referring body</b>	Cabinet, 23 July 2014	
<b>Councillor to present report</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Strategic director</b>	Tim Johnson, Education and Enterprise	
<b>Originating service</b>	Democratic Support	
<b>Contact employee(s)</b>	Dereck Francis Tel Email	Democratic Support Officer 01902 555835 Dereck.francis@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Cabinet	23 July 2014

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### Recommendation(s) for action or decision:

The Council is recommended to:

1. Approve an increase of a grant from £130,000 to £325,000 to the University of Wolverhampton, a third party provider for the management of the externally funded Black Country Growth Hub for them to act as employer for the Growth Hub team.
2. Approve the payment of a grant of £73,806 to the Black Country Consortium to fund an Access to Finance Project Manager and contribute towards one day a week of an Economic Development Co-ordinator and Administration and Finance Support together with recruitment costs for the Access to Finance Project Manager as part of the externally funded Black Country Growth.
3. Authorise the Chief Legal Officer to approve the execution of the contracts.

## **1.0 Purpose**

- 1.1 To seek approval to increase a grant to the University of Wolverhampton and the Black Country Consortium to manage the Regional Growth Fund funded Black Country Growth Hub.

## **2.0 Background**

- 2.1 On 23 July 2014 Cabinet considered a report 'Black Country Growth Hub: Grants to Third Parties'. The report can be accessed online on the Council's website by following the link:

<https://wolverhamptonintranet.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=130>

- 2.2 Cabinet recommended to Full Council that it:

1. Approve an increase of a grant from £130,000 to £325,000 to the University of Wolverhampton, a third party provider for the management of the externally funded Black Country Growth Hub for them to act as employer for the Growth Hub team.
2. Approve the payment of a grant of £73,806 to the Black Country Consortium to fund an Access to Finance Project Manager and contribute towards one day a week of an Economic Development Co-ordinator and Administration and Finance Support together with recruitment costs for the Access to Finance Project Manager as part of the externally funded Black Country Growth.
3. Authorise the Chief Legal Officer to approve the execution of the contracts.

## **3.0 Financial, legal, equalities, environmental, human resources and corporate landlord implications**

- 3.1 The implications are detailed in the Cabinet report of 23 July 2014.

## **4.0 Schedule of background papers**

- 4.1 23 July 2014 Cabinet report – Black Country Growth Hub: Grants to Third Parties'



# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Tettenhall and Heathfield Park Neighbourhood Plans	
<b>Referring body</b>	Cabinet, 10 September 2014	
<b>Councillor to present report</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Strategic director</b>	Tim Johnson, Education and Enterprise	
<b>Originating service</b>	Democratic Support	
<b>Contact employee(s)</b>	Dereck Francis Tel Email	Democratic Support Officer 01902 555835 <a href="mailto:dereck.francis@wolverhampton.gov.uk">dereck.francis@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Cabinet Enterprise and Business Scrutiny Panel	24 September 2013 11 September 2013

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### Recommendation(s) for action or decision:

The Council is recommended to:

Consider the recommendations of the Cabinet on 10 September 2014 on the report 'Tettenhall and Heathfield Park Neighbourhood Plans' which will be reported verbally at Council.

## **1.0 Purpose**

- 1.1 To provide an update on the progress made with the preparation of the Tettenhall and Heathfield Park neighbourhood plans and to recommend the formal 'making' of the neighbourhood plans following the positive community referendum.

## **2.0 Background**

- 2.1 On 10 September 2014 Cabinet considered a report 'Tettenhall and Heathfield Park neighbourhood plans'. The full report can be accessed online on the Council's website by following the link:

<https://wolverhamptonintranet.moderngov.co.uk>

- 2.2 A neighbourhood plan is a planning document created by a Parish Council, or in the case of Tettenhall and Heathfield Park, a neighbourhood forum. The neighbourhood plan sets out a vision for the neighbourhood area, and contains policies for the development and use of the land in the area
- 2.3 Following a successful independent examination of the Tettenhall and Heathfield Park neighbourhood plans, both plans were the subject of a community referendum held on 17 July 2014. The neighbourhood plans received a majority 'yes' vote. 92% of people voted yes to the Tettenhall neighbourhood plan and 91% of people voted yes in Heathfield Park. Paragraph 38A (4)(a) of the Planning and Compulsory Purchase Act 2004 as amended requires that the Council must 'make' (adopt) the neighbourhood plan if more than half of those voting have voted in favour of the neighbourhood plan. The Council are not subject to this duty if the making of the plan would breach, or would otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).
- 2.4 It is the formal 'making' of the neighbourhood plans that Council is being asked to consider and agree to at its meeting on 17 September 2014.
- 2.5 The report to Cabinet on 10 September asked that Council be recommended to make (adopt) the Tettenhall and Heathfield Park neighbourhood plans'. The recommendation from the Cabinet will be reported verbally at Council.

## **3.0 Financial, legal, equalities, environmental, human resources and corporate landlord implications**

- 3.1 The implications are detailed in the Cabinet report of 10 September 2014.

## **4.0 Schedule of background papers**

10 September 2014 Cabinet report –Tettenhall and Heathfield Park Neighbourhood Plans.



# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Adopt the Stafford Road Corridor Area Action Plan and the Bilston Corridor Area Action Plan	
<b>Referring body</b>	Cabinet, 10 September 2014	
<b>Councillor to present report</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Peter Bilson Economic Regeneration and Prosperity	
<b>Strategic director</b>	Tim Johnson, Education and Enterprise	
<b>Originating service</b>	Democratic Support	
<b>Contact employee(s)</b>	Dereck Francis Tel Email	Democratic Support Officer 01902 555835 <a href="mailto:dereck.francis@wolverhampton.gov.uk">dereck.francis@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Cabinet	22 May 2013 24 July 2013 23 April 2014 25 June 2014

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### Recommendation(s) for action or decision:

The Council is recommended to:

Consider the recommendations of the Cabinet on 10 September 2014 on the report 'Adopt the Stafford Road Corridor Area Action Plan and the Bilston Corridor Area Action Plan' which will be reported verbally at Council.

## 1.0 Purpose

- 1.1 To update Council on progress made with the production of the Stafford Road Corridor Area Action Plan and the Bilston Corridor Area Action Plan (the AAPs) and to recommend that Council formally adopts the AAPs to be used for determining planning applications in the Stafford Road and Bilston Corridor areas

## 2.0 Background

- 2.1 On 10 September 2014 Cabinet considered a report 'Adoption of the Stafford Road Corridor AAA and the Bilston Corridor AAA'. The full report can be accessed online on the Council's website by following the link:

<https://wolverhamptonintranet.moderngov.co.uk>

- 2.2 The Stafford Road Corridor AAP and the Bilston Corridor AAP were approved for publication by Cabinet and subject to six weeks public consultation during summer 2013. The AAPs will form part of the adopted Local Plan for Wolverhampton and will be used to determine planning applications in the AAP areas. The publication stage was the final opportunity for comments to be made on the soundness of the AAPs before submission to the Secretary of State for independent examination. The Council approved submission of the publication AAPs, including minor modifications recommended following consultation, in November 2013.
- 2.3 During the examination the Inspector required the Council to consult on a number of main modifications. These modifications were approved for consultation by Cabinet in April 2014.
- 2.4 Following the consultation on the main modifications the Inspector published his reports without the need for public hearings. The reports concluded that the AAPs are sound and provide an appropriate basis for the planning of the areas. The Inspector found that the Council has sufficient evidence to support the AAPs and can show that they have a reasonable chance of being delivered.
- 2.5 The finding of soundness is subject to the publication AAPs being amended to reflect the main modifications required to meet legal and statutory requirements as set out in the Inspectors report. Most of the main modifications were proposed by the Council in response to points at issue during the course of the examination. The Inspector has recommended their inclusion after full consideration of the representations from other parties on these issues. They do not alter the thrust of the Council's overall strategy
- 2.6 The publication AAPs, Inspector's Reports and main modifications are available to view at: <http://www.wolverhampton.gov.uk/aap>
- 2.7 Council approval is required for the formal adoption of the Stafford Road Corridor and the Bilston Corridor AAPs (including minor and main modifications). The report to Cabinet on 10 September recommended this course of action. The recommendation from the Cabinet will be reported verbally at Council.



**3.0 Financial, legal, equalities, environmental, human resources and corporate landlord implications**

3.1 The implications are detailed in the Cabinet report of 10 September 2014.

**4.0 Schedule of background papers**

4.1 10 September 2014 Cabinet report – Adoption of the Stafford Road Corridor AAA and the Bilston Corridor AAA

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# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Local Government Declaration on Tobacco Control	
<b>Referring body</b>	Health and Wellbeing Board, 9 July 2014	
<b>Councillor to present report</b>	Cllr Sandra Samuels	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Cllr Sandra Samuels Health and Wellbeing	
<b>Strategic director</b>	Sarah Norman, Community	
<b>Originating service</b>	Public Health	
<b>Contact employee(s)</b>	John Wright	Democratic Support Manager 01902 555048 <a href="mailto:john.wright@wolverhampton.gov.uk">john.wright@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Public Health Delivery Board 3 December 2013 Health and Wellbeing Board 9 July 2014	

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### Recommendation(s) for action or decision:

The Council is recommended to:

Support and sign the Local Government Declaration on Tobacco Control

## **1.0 Purpose**

- 1.1 To consider a request that the Council sign the Local Government Declaration on Tobacco Control

## **2.0 Background**

- 2.1 The Health and Wellbeing Board at its meeting on 9 July 2014 considered a report on the Local Government Declaration on Tobacco Control. The report is available at <https://wolverhamptonintranet.moderngov.co.uk/documents/s2917/Item%2012%20-%20Local%20Government%20Declaration%20on%20Tobacco%20Control.pdf>
- 2.2 The Health and Wellbeing Board resolved to request that the Council and partner organisations sign the Tobacco Control Declaration

## **3.0 Financial implications**

- 3.1 This report has no financial implications.

[DK/26062014/A]

## **4.0 Legal implications**

- 4.1 There is no risk to either signing or not signing this Local Government Declaration on Tobacco Control. The role of the Council in enforcing the “Smokefree law” (the Health Act 2006 and Smoke-free (Premises and Enforcement) Regulations 2006) is described above.

[KR/27062014/X]

## **5.0 Equalities implications**

- 5.1 Public Health continues to work towards reducing the smoking prevalence and use of tobacco products in Wolverhampton. By reducing the smoking prevalence, particularly in the most disadvantaged areas, we will have the greatest impact on improving the health of the community and reducing the gap in life expectancy between the richest and poorest in our society. As well as improving the health of the community it will impact on the local economy by increasing income into the community. An Initial Equality Analysis has been completed and there are no equalities implications from this proposal

## **6.0 Environmental implications**

- 6.1 Reducing smoking prevalence will reduce the environmental impact from cigarette litter

## **7.0 Human resources implications**

- 7.1 There are no direct HR implications arising from the report..

## **8.0 Corporate landlord implications**

8.1 There are no direct implications for the Council's property portfolio

## **9.0 Schedule of background papers**

9.1 Reports to:  
Public Health Delivery Board, 3 December 2013  
Health and Wellbeing Board, 9 July 2014

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# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Senior Management Restructure	
<b>Referring body</b>	Cabinet (Resources) Panel	
<b>Councillor to present report</b>	Councillor Roger Lawrence Leader of the Council	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Roger Lawrence	
<b>Strategic director</b>	Not Applicable	
<b>Originating service</b>	Legal Services	
<b>Contact employee(s)</b>	Kevin O'Keefe	Chief Legal Officer 01902 554910 <a href="mailto:kevin.o'keefe@wolverhampton.gov.uk">kevin.o'keefe@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Cabinet (Resources) Panel (two reports)	29 July 2014

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### Recommendation(s) for action or decision:

The Council is recommended to:

1. Approve the deletion of the Chief Executive post and a Strategic Director post resulting in a minimum saving of £195,000 per annum.
2. Approve the creation of a Managing Director (Head of Paid Service) post which will result in the above saving of £195,000 per annum being achieved.
3. Approve the creation of a Special Appointments Committee to appoint to the post of Managing Director comprising five Labour and two Conservative Councillors in accordance with the Constitution.
4. Approve the nominations to the Special Appointments Committee as follows:

Councillor Roger Lawrence

Councillor Peter Bilson  
Councillor Andrew Johnson  
Councillor Linda Leech  
Councillor Paul Sweet  
Councillor Mrs Wendy Thompson  
Councillor Paul Singh

Or their nominees if unable to attend.

5. Approve the minimum savings target of £350,000 for senior management restructure as detailed in this report.



## 1.0 Purpose

- 1.1 To approve the first phase changes to senior management structures resulting in a saving of £195,000 as part of a £350,000 savings target for senior management to be delivered in 2015-2016.

## 2.0 Background and Way Forward

- 2.1 On 29 July 2014 the Cabinet (Resources) Panel agreed that, subject to agreement of Council on 17 September, the post of Chief Executive be deleted along with one Strategic Director post, and a new post of Managing Director be created.
- 2.2 The proposals would result in an initial minimum saving of £195,000 which would increase to a minimum of £350,000 following a senior management review to be carried out by the Managing Director.
- 2.3 To achieve this outcome the three Strategic Directors have been invited to apply for the new role of Managing Director. Interviews (subject to Council approval of this report) will be held on Friday 19 September 2014.
- 2.4 The salary band for the new role of Managing Director will be between £140,000 and £145,000. This achieves the Council's policy aim of the highest paid officer not earning more than a multiplier of ten times more than the lowest graded pay point on the Council's pay scale (£14,500).
- 2.5 The current role of Chief Executive is paid between £148,000 and £164,000 plus on-costs. The role of Strategic Director is paid up to £133,500 plus on-costs. The deletion of both the Chief Executive role and a Strategic Director role will deliver a minimum saving of £195,000 per annum to the Council. This will count towards the minimum saving target of £350,000 for senior management restructuring.
- 2.6. To appoint the Managing Director (which includes the role of Head of Paid Service) the Constitution requires a Special Appointments Committee. The Special Appointments Committee will have a political make-up of five Labour Councillors and two Conservatives.

The nominations are as follows:

### **Labour (5)**

Councillor Roger Lawrence  
Councillor Peter Bilson  
Councillor Andrew Johnson  
Councillor Linda Leech  
Councillor Paul Sweet

### **Conservatives (2)**

Councillor Mrs Wendy Thompson  
Councillor Paul Singh

Or their nominees if unable to attend

The interviews are to be held on Friday 19 September 2014.

### **3.0 Financial implications**

- 3.1 The proposals within this report require a maximum budget of £200,000 with a pay back period of less than 12 months on this investment. The proposals will save a minimum of £195,000 per annum from the base budget within 12 months and are part of a wider minimum savings target of £350,000 per annum for senior management budget reductions.
- 3.2 The Managing Director post will be appointed at the bottom of the grade (£140,000), which is well within the multiplier which the Council aspires to of the most senior officer post being no more than ten times the bottom level of pay for a full time worker (£14,500).

### **4.0 Legal implications**

- 4.1 The Council is entitled to act in accordance with the proposals in this paper. The Chief Legal Officer will be advisor to Council should there be any questions on this paper and one of the two advisors to the Special Appointments Committee on 19 September 2014.

### **5.0 Equalities implications**

- 5.1 The ring fenced applicant pool does restrict the possible range of applications but will deliver a minimum saving of £195,000 per annum.

### **6.0 Environmental implications**

- 6.1 None.

### **7.0 Human resources implications**

- 7.1 The usual recruitment policies are not being followed for this process as the objective of speed and savings will not be met by an external recruitment process.
- 7.2 An external advisor has been appointed from SOLACE (Society of Local Authority Chief Executives) to give advice to the Special Appointments Committee.

### **8.0 Corporate landlord implications**

- 8.1 None.

### **9.0 Schedule of background papers**

Report to Councillor Reference Group – Senior Management Structures.  
Reports to the Cabinet (Resources) Panel, 29 July 2014.



# Meeting of the City Council

## 17 September 2014

<b>Report title</b>	Executive Business	
<b>Referring body</b>	Cabinet – 23 July 2014	
<b>Cabinet member with lead responsibility</b>	Cllr Steve Evans Adult Services	
<b>Wards affected</b>	All	
<b>Strategic director</b>	Sarah Norman, Community	
<b>Originating service</b>	Democratic Support, Delivery	
<b>Contact employee(s)</b>	Dereck Francis Tel Email	Democratic Support Officer 01902 (55)5835 dereck.francis@wolverhampton.gov.uk

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### Recommendation(s) for action or decision:

The Council is recommended to:

Receive the summary of executive business and for Cabinet Members to answer any questions thereon.

**Executive business including  
Policy development/operational issues**

**Councillor Steve Evans  
Cabinet Member for Adult Services**

- **Refreshed Joint Dementia Strategy and Implementation Plan 2014-2016**
  - Cabinet has approved a refreshed joint dementia strategy and implementation plan covering the period 2014 to 2016.
  - The previous strategy approved on 23 March 2011 had been reviewed with an updated implementation plan in response to current drivers. This included the dementia challenge issued in 2012 by the Prime Minister. He set the goal of ensuring that the diagnosis, treatment and care of people with dementia in England should be among the best in Europe. A Central Government Mandate to NHS Commissioning Boards followed focusing on tackling barriers that stop services working together to serve people with dementia.
  - Actions that have been completed from the current strategy include:
    - Development of health and social care managers and staff across the city in the care economy to becoming leaders and champions of dementia
    - Dementia ward and outreach service at New Cross Hospital
    - A Dementia Friendly Communities Conference in response to the Prime Minister's challenge on dementia
    - Established Wolverhampton's local Dementia Action Alliance Forum
    - Evaluation and Value for Money Review of Inpatient/Residential Facilities for People with Dementia
    - Improving standards in care homes in response to quality concerns
    - Raising awareness for GP through a GP education event
    - Wolverhampton Arts and Culture Services (WAVE) engage and support people living with dementia to access arts and cultural activities
    - Development of six Dementia Cafés across the city, one for people who speak Asian languages and one for the Black African/Caribbean community
    - A two year programme raising public awareness of dementia
    - Development of a pilot project using 'smart technology' and smartphones to raise awareness of dementia and local services.